

The dialogue

* يحتاج سؤال المحادثة إلى الإلمام بكيفية تكوين السؤال و الإجابة عليه في اللغة الانجليزية بالإضافة إلى معرفة الكثير من المواقف اللغوية فليس بالضرورة أن تكون أجزاء المحادثة دائماً في صورة سؤال و إجابة.

* يمكن أن تأخذ أجزاء المحادثة أشكال كثيرة كالتالي:

1- سؤال و إجابة

A : Where did you travel last week?

B : **I travelled to Luxor.**

2- جملة خبرية والرد عليها جملة خبرية

A : I saw you hurrying towards the station yesterday.

B : **Yes, I was trying to catch the train to Cairo.**

3- جملة خبرية و الرد عليها بصيغة تعجب ثم سؤال أو جملة خبرية

A : My brother has had a terrible accident.

B : **What a pity! It will be impossible for him to attend school for a long time.**

B : **Oh! When did it happen?**

4- سؤال و الرد عليه سؤال

A : How can I help you?

B : **Yes, Could I book a room, please?**

A : **Single or double?**

5- مواقف لغوية و الرد عليها منطقياً

A : You really should stop smoking.

B : **I know I should / I will think about it.**

A : I'm a big fan of folk music.

B : **As for me, I loathe it.**

السؤال بـ (هل) 1- YES / NO QUESTION

- يتكون السؤال بـ (هل) عن طريق تقديم الفعل المساعد الموجود بالجملة على الفاعل

A : **Has** he bought a new car?

B : Yes, he **has** bought a new car.

(Short answer: Yes, he **has**.)

B : No, he **hasn't** bought a new car.

(Short answer: No, he **hasn't**.)

- الأفعال المساعدة التي تستخدم في السؤال هي

1- (Be) : am / is / are / was / were

A : **Are you** from London?

B : Yes, **I am** from London.

A : Were they walking to school?

B : No, they were going to the cinema.

A : **Were you** watching a movie when your guests arrived?

B : Of course, **I was** watching an interesting one.

2- (Have) : have / has / had

A : Have you ever visited Argentina?'

B : Yes, I have.

3- (Do) : do / does / did

A : **Does** your sister speak English?'

B : No, she **doesn't**.

A : **Did** you meet John yesterday?'

B : No, I **didn't** meet him.

4- Modal verbs : can / could / may / might shall / should / must / will / would

A : Can you help me with **my** homework

B : Certainly, I **can help you** with your homework next week.

- لاحظ : قد يكون الفعل المساعد مختصراً

A : Is she revising her lesson at the moment?

B : Yes, **she's** revising her lesson at the moment.

A : Has she already cooked lunch?

B : Yes, **she's** already cooked lunch.

- إذا لم يوجد في الجملة فعل مساعد نستخدم أحد الأفعال الآتية

- نستخدم (Do) إذا كان زمن الجملة مضارع بسيط و لا يوجد في نهاية الفعل (S) المفرد

A : **Do** your parents like tea?

B : Sure, they **like** it very much.

- نستخدم (Does) إذا كان زمن الجملة مضارع بسيط و يوجد في نهاية الفعل (S) المفرد مع وضع الفعل الأساسي في المصدر

A : **Does** your brother play football?

B : Definitely, he **plays** football every day.

- نستخدم (Did) إذا كان زمن الجملة ماضي بسيط مع وضع الفعل الأساسي في المصدر

A : **Did** they **arrive** home early?

B : Surely, they **arrived** home early.

A : **Did** you **catch** the bus this morning?

B : Yes, I **caught** it.

- **لاحظ** : - نعامل (Be) كمساعد حتى و إن كان أساسيا

A : **Were** they at home yesterday?

B : No, they **weren't** at home yesterday?

- **لاحظ** : - الأفعال (do / have) نحتاج معها في السؤال إلى (do / does / did) إذا كانت مستخدمة كفعل أساسي

A : **Did** you **do** your homework late yesterday?

B : Yes, I **did** my homework late yesterday

A : **Did** you **have** lunch at work?

B : Yes, I **have** lunch at work

- **لاحظ** : هناك أفعال مساعدة تستخدم في السؤال كأفعال أساسية و نستخدم في السؤال معها إلى (Do / Does / Did) و هذه الأفعال هي : (have to / has to / had to / used to)

A : **Did** you **use** to park your car here?

B : Yes, I **used to park** my car here.

A : **Does** he **have** to revise for the exams?

B : Yes, He **has to revise** for the exams.

A : **Do** you have to buy tomatoes for the pizza?

B : Yes, I **have to buy** some tomatoes?

A : **Did** you **have** to attend the meeting?

B : Of course, I had to attend it.

- نتعامل مع السؤال المزيل باتباع نفس القواعد السابقة

A : **You have** travelled to lots of countries, **haven't you?**

B : Yes, I have. / No, I haven't

A : They **play** football on Sundays, **don't** they?

B : Yes, I do / No, I don't

A : She **plays** football on Sundays, **doesn't** she?

B : Yes, she does / No, she doesn't

A : They **played** football on Sundays, **didn't** they?

B : Yes, they did / No, they didn't

EXERCISES

1 Change each sentence into a yes / no question.

- 1 Maha thinks it's a good idea.?
- 2 Sara is arriving on Monday.?
- 3 He made a copy of the Excel file.?
- 4 They've offered her the job.?
- 5 She'll be at the meeting tomorrow.?
- 6- My father has a car??
- 7- Manal knows how to play chess??
- 8- My brothers work in a factory??
- 9- My uncle lives in Tanta??
- 10- We need to bring our jackets??

2 Write a short reply for each question, beginning as shown.

- 1 Did you speak to Kamal? Yes,
- 2 Have you been to Brazil? No,
- 3 Do you play golf? Yes,
- 4 Does Bassim play golf? No,
- 5 Did you have a good trip? Yes,
- 6 Can you speak German? No,
- 7 Are you coming with us? Yes,
- 8 Is Maha coming with us? No,

4 Complete the dialogue with these words: are, do, does, did, has, have, is.

Adel : 1) you go to the training day they told us about at the last meeting?

- Fadi** : 2) you talking about the computer training?
Adel : No, not the computer training, I meant the sales training.
Fadi : Oh yes, I went to that. It was quite good. 3) you ever been on that course?
Adel : No, I haven't.
Fadi : Well I found it very useful. It helps you to think about the type of questions we ask our clients during a sales conversation.
Adel : When you go on these courses (4) the company pay or (5) you pay yourself? I know that good training isn't cheap.
Fadi : Oh, the company pays – they can afford it. It doesn't cost us anything.
Adel : And 6) it helped you in your day-to-day work? Be honest now.
Fadi : Yes, I think it has.
Adel : OK. I'm interested. 7) the course running again in the near future?

2- WH. QUESTION السؤال بـ (أداة استفهام)

* نتبع في السؤال بأداة استفهام نفس القواعد السابقة للسؤال بـ (هل) بالإضافة إلى حذف جزء من الإجابة و استخدام أداة استفهام مناسبة بدلا من هذا الجزء

(1)	(2)	(3)	(4)	(5).....?
أداة الاستفهام	الفعل المساعد	الفاعل	الفعل الأصلي	تكملة إن وجدت
A : When <u>are they</u> leaving?				B : <u>They are</u> leaving tonight .
A : How <u>was the play</u> ?				B : <u>The play was</u> interesting .
A : Where <u>do</u> they go every Saturday?				B : They go to the movies every Saturday.
A : When <u>does</u> he wake up?				B : He wakes up early .
A : What <u>did</u> they send?				B : They sent a letter .
A : What language <u>can he</u> speak?				B : <u>He can</u> speak Chinese .

* أدوات الاستفهام و استخداماتهم :-

1- Who	من (تسأل عن العاقل)	A : Who's that? B : That's Nancy.
2- Where	أين (تسأل عن المكان)	A : Where do you live? B : I live In Ashmoun.
3- why	لماذا (تسأل عن السبب)	A : Why do you sleep early? B : Because I've got to get up early
4- when	متى (تسأل عن الوقت)	A : When do you go to work? B : At 7:00
5- How	كيف (تسأل عن الحال أو الطريقة)	A : How do you go? B : By car
6- What	ما / ماذا (تسأل عن الغير عاقل)	A : What do you do? B : I am an engineer
7- Which	أي (تسأل عن الاختيار)	A : Which one do you prefer? B : The red one.
8- Whose	لمن (تسأل عن الملكية)	A : Whose is this book? B : It's Adam's.
9- Whom	من (تسأل عن المفعول العاقل)	A : Whom did you meet? B : I met the manager.
10- What kind	ما نوع	A : What kind of music do you like? B : I like quiet songs
11- What time	متى (تسأل عن الوقت)	A : What time did you come home?
12- how many	ما عدد	A : How many students are there? B : There are twenty.
13- How many times	ما عدد المرات	A : How many times do you play football? B : I play it once a week.
14- How often	ما عدد المرات	A : How often do you go to the gym?

15- How much	ما ثمن	B : Twice a week. A : How much time have we got? B : Ten minutes.
15- How much	ما كمية	A : How much is this car? B : It's 100.000 pounds.
16- How long	ما طول (المدّة)	A : How long did you stay in that hotel? B : For two weeks.
17- How far	ما المسافة	A : How far is your school? B : It's one mile far.
18- How old	ما عُمر	A : How old are you? B : I'm 16.
19- How come (informal)	لماذا	A : How come I didn't see you at the party?
20- What.....for	لماذا	A : What did you do that for?

- **لاحظ** : بعض أدوات الاستفهام قد تحتاج إلى اسم قبل الفعل المساعد

? فاعل + مساعد + اسم ممتلك + Whose

B : I took Adel's umbrella with me

B: It's **Magdi's** birthday today.

? فاعل + مساعد + اسم مفرد لا يعد + How much

B : I bought **two** kilos of rice.

? فاعل + مساعد + اسم جمع + How many

B : I have been abroad **three** times.

abroad?

? فاعل + مساعد + اسم نوع + Which

A : I'd prefer to go to a wedding party.

A : **Whose umbrella** did I take with you?

A : **Whose birthday** is it today?

A : **How much rice** did you buy?

A : **How many times** have you been

A : **Which party** would you prefer to go to?

- **لاحظ** : أدوات الاستفهام الآتية لا تحتاج بعدها إلى تقديم الفعل المساعد إذا كانت تسأل عن الفاعل

what, who, which, whose, how many

A : **What** fell off the wall?

B : **A picture** fell off the wall.

A : **Which** horse won?

B : **The white** horse won.

A : **Who** bought this?

B : **My sister** bought it.

A : **Whose** phone rang?

B : **Adel's** phone rang.

A : **Which** student made noise during the lesson?

B : That **short** one did.

- **لاحظ** : في اللغة الانجليزية الغير رسمية (Informal) يمكن وضع أداة الاستفهام في آخر السؤال

What's today's date?

=

Today's date is what?

A : **You're travelling with who?** (more formal: Who are you travelling with?)

B : With Larry. We're actually going on our bikes.

A: Is your sister here too or just your mother?

B: Just my mother.

A: **And she's here until when?** (more formal: And when is she here until? or even more formal:

Until when is she here?)

- **لاحظ** : في اللغة الانجليزية الغير رسمية (Informal) يمكن أن نضع حرف الجر في نهاية السؤال

- **What will I talk to her about?**

- **Who should we send the invitation to?**

(informal)

- **Whom should we send the invitation to?**

(formal)

- **To whom should we send the invitation?**

(more formal)

- **What reason did she leave him for?**

(informal)

- **For what reason did she leave him?**

(formal)

EXERCISES

1- Fill in the spaces with a suitable wh. word:

- | | |
|--|---|
| 1. car is parked in front of the lobby? | It's Mr. Sam's. |
| 2. are you? | I am Sandra. |
| 3. were you born? | I was born in January 1 st , 1999. |
| 4. did you talk to in the telephone last night? I talked to Andi. | |
| 5. one is better between red and white? | Red is better. |
| 6. has taken the magazine? | My mother has taken it. |
| 7. many close friends do you have in your class? | 3 girls & 2 boys. |
| 8. does she like that school? | Because it is the best one in this city. |
| 9. does she like to go today? | She likes to go shopping at nearest mall. |
| 10. is your brother's name? | - He is Dr Zaki. |

1 Change each sentence into a wh. question.

1.?
- We study **English** every Tuesday morning.
2.?
- Rami goes to school **by bus**.
3.?
- The teacher explains the lesson **in front of the class**.
4.?
- **My brother** did his homework carefully.
5.?
- My daughter has washed her hair **twice** up till now.
6.?
- John loves eating **pizza**.
7.?
- Ola crosses the street **beautifully**.
8.?
- Shadi gets up **at five**.
9.?
- Hany doesn't go to school **because he is sick**.
10.?
- **Mother** cooks rice in the kitchen.
11.?
- Tom rides his bike **very fast**.
12.?
- Tamer **has breakfast** before going to school.
13.?
- I give **Mario** a birthday present.
14.?
- We celebrate **Sara's birthday** in September.
15.?
- The students listen to **the teacher's** explanation.
16.?
- I like **the white T-shirt**, not the red one.
17.?
- Julia has (**two**) brothers.
18.?
- The little boys play **hide and seek**.
19.?
- Sama is closing the windows **as it's going to rain**
20.?
- These earrings cost **4000 pounds**?

3- المواقف اللغوية التي وردت في منهج الصف الثالث الثانوي

UNIT ONE

EXPRESSING OPINIONS التعبير عن الرأي

- I think / don't think that أعتقد / لا أعتقد أن
- I think that some of these jobs would help a writer more than others.
- In my opinion, في رأيي
- In my opinion, Real Madrid is the best team in the world.
- I'd say that يمكنني القول
- I'd say that books are more important than films.
- As far as I'm concerned,
- As far as I'm concerned, Talk shows are of no value.

* Finish the following dialogue.

Amal and Maysa are talking at home.

Amal a).....?

Maysa I was reading a novel at six o'clock yesterday evening.

Amal What do you think of modern novels?

Maysa b).....

Amal I agree, I think classic stories are better too. What do you think of short stories?

Maysa c).....

Amal I don't agree. I think they can be as exciting as longer novels.

Answers

- a What were you doing at six o'clock yesterday evening?
- b I think they help us explore different cultures.
- c I think that the best thing about short stories is that things happen quickly so they are exciting.

UNIT TWO

GIVING ADVICE إبداء النصيحة

- I think you should - I think you should do exercises to keep fit.
- Why don't you? - Why don't you travel abroad?
- If I were you, I'd - If I were you, I'd study hard.
- What about -ing? - What about revising well before the exam?
- I think it'd be a good idea to ... - I think it would be a good idea to sleep early.
- You could - You could ride your bike to school.
- The best thing you could do would be to
- The best thing you could do would be not to waste your time.
- I advise you to - I advise you to eat balanced diets.

Finish the following dialogue.

Ragab is talking to his friend Magdi.

Ragab I'd like to keep fit. a).....?

Magdi Yes. If I were you, I'd go swimming every day.

Ragab The swimming pool is a long way from my house. How can I get there?

Magdi b).....

Ragab That's a good idea. I'm sure some students in our class go there by bus. I can go with them.

Magdi I'd really like to start a new hobby but I'm not sure which one. c).....?

Ragab Why don't you start collecting coins? I collect them already so I could help you.

Magdi Thanks, Ragab. That's a good idea.

Answers

- a What do you think I should do? b You can go there by bus.
- c What advice can you give me?

UNIT THREE

QUESTIONING SOURCES OF INFORMATION السؤال عن مصدر المعلومات

- Can you prove that? هل تستطيع أن تثبت ذلك؟
- What's the source of information for that? ما مصدر هذه المعلومات؟
- I can't believe that. لا يمكنني أن أصدق ذلك؟
- What proof do they have that this is true? ما الدليل علي صحة ذلك؟
- It can't be true. لا يمكن أن يكون هذا الأمر حقيقيا؟
- I think that's a lie. أعتقد أن هذا كذب؟

- It's not real news, it is fake.

* Finish the following dialogue.

Mariam is reading the news online.

- Mariam** : This website says that a rich person is going to buy the Pyramids in Giza.
Lina : a)?
Mariam : It's on a website called Believe it or not.
Lina : b)?
Mariam : Well, I can't see any proof. Do you think it is true?
Lina : No. c)..... . I think it's a lie.
 I want to know where they got that information.

Answers

- a Where did you read this news? b Can you find any proof?
 c I don't believe that.

REVISION A TEST 1A

Finish the following dialogue:

Amir is discussing his homework with Nasser.

Amir I need to research information about Rudyard Kipling for an essay, but I don't know which website to use.

Nasser 1).....?

Amir I tried typing his name into a search engine but I got hundreds of results. One website said that he wrote only one poem.

Nasser 2).....

He wrote lots of poems. Where did you find that information?

Amir It's a website called *All about poems*. Do you think that the information is wrong?

Nasser Yes. 3)..... I think that's incorrect. What's the title of the essay?

Amir 4).....

Nasser OK. Type the essay title *Rudyard Kipling's most popular poems* in the search engine. You will get fewer results now.

Amir Yes, look: *Kipling's ten most popular poems!*

Nasser 5).....?

Amir Yes, I think it is very useful.

Nasser It's important to write down your sources of information. 6).....?

Amir That's a good idea. I'll write it at the bottom of my work.

Answers

- 1 I think you should type his name into a search engine.
 2 I don't think that's true. 3 I can't believe that.
 4 The title is Rudyard Kipling's most popular poems.
 5 I'd say that/In my opinion, that should be useful.
 6 Why don't you write the sources of information at the bottom of your work?

PRACTICE TEST 1B

Finish the following dialogue:

Zeinab and Riham are planning a school project.

Zeinab It says here that because Australia is moving north every year, sat-navs can't find some important places.

Riham 1)..... . It can't be true.

Zeinab No, this is real news. It is not fake.

Riham 2).....?

Zeinab I can prove it because it's on the website of an organisation that I can trust. Do you think that I should write about this for my school project?

Riham Yes. 3).....

Zeinab I agree, it would be interesting. How do you think I should start it?

Riham 4).....

Zeinab OK, I'll start by describing why it is moving north.

Riham You should definitely include where you got the information, too. 5).....?

Zeinab It's a website called *True facts about Australia*.6).....?

Riham That's a good idea. I'll see if I can find other interesting information on the same website.

Answers

1. I don't believe that
2. What proof do you have that this is real
3. In my opinion, it would be very interesting
4. I think you should start by describing why Australia is moving north
5. What's the source of information
6. Why don't you use the same website to find more information

UNIT FOUR

EXPRESSING ENTHUSIASM التعبير عن الحماس

- Hey, that's terrific. إنه لأمر رائع؟
- That's really great news, isn't it? إنها أخبار رائعة حقاً، أليس كذلك؟
- I can't tell you how happy that makes me. لا أستطيع أن أخبرك كم أسعدني ذلك.
- That's fantastic! إنه لأمر رائع؟
- I'm over the moon. أنا في منتهى السعادة.
- I can't wait (to start). لا يمكنني الانتظار حتى ... (أبدأ).
- I'm really enthusiastic about it. أنا متحمس لهذا الأمر.
- I'm really looking forward to it. حقاً أنا أتطلع إلي ذلك؟
- Wow! That's brilliant! إنه لأمر رائع؟
- What a great idea! يا لها من فكرة رائعة!
- Wonderful news! أخبار رائعة!

UNIT FIVE

SUMMARISING AND PARAPHRASING التلخيص وإعادة الصياغة

- What she's trying to say is that ما تريد أن تقول هو أن.....
- Can you paraphrase / summarise that? هل من الممكن أن تعيد صياغة / تلخص ذلك؟
- I think I can summarise the (poem). أعتقد أنه بوسعي أن ألخص الـ (قصيدة).
- I think that it means أعتقد أنها تعني.....
- In other words بمعنى آخر.....

UNIT SIX

ASKING FOR REASONS السؤال عن السبب

- Can you tell me why? - You didn't come to the party. Can you tell me why?
- Why ... ? - Why didn't you come to the party?
- Is that the reason ... ? - Is that the reason you didn't come to the party?
- Is that why ... ? - Is that why you didn't come to the party?
- What (did you choose her) for? - What didn't you come to the party for?
- What's the reason for ... ? - What's the reason for not coming to the party?

GIVING REASONS إبداء السبب

- (It's) because ... - (It's) because I had an important exam.
- For (two / three) reasons. - For (two / three) reasons: I was sick and busy.
- To start with ... - To start with, I had to revise for my exams.
- Firstly / Secondly, because ... - Firstly, because I was tired and secondly because I had to revise for my exams.
- That's one of the reasons. - I had to revise for my exams. That's one of the reasons.
- Mainly because ... - Mainly because I was busy.

PRACTICE TEST 2A

Finish the following dialogue:

Warda is telling Samia about some work.

Warda I've been asked to write an' article for a website.

Samia 1)..... . What's it about?

Warda It's about recycling.

Samia 2).....?

Warda I chose recycling because I think it's an important subject.

Samia What is going to be in the article?

Warda Well, it's a bit difficult to explain .

Samia 3).....?

Warda Yes, to summarise, the article is going to be about how people can recycle more.

Samia 4).....?

Warda For two reasons. Firstly, I sent them the idea for the article last week and they liked it. 5).....

Samia When did you write for them before?

Warda I wrote an article last year. 6).....
Samia Well, I'm looking forward to reading it!

Answers

1. That's fantastic/terrific
2. Why did you choose recycling?
3. Can you summarise it ?
4. Could you tell me why they chose you to write it?
5. Secondly, because I have written for them before.
6. I'm really looking forward to writing this one.

PRACTICE TEST 2B

Finish the following dialogue:

Ramy and Shady are talking about a friend who has a new job.

Ramy Ahmed has got a new job at the bank in Damietta.

Shady 1)..... . When does he start?

Ramy Next week. 2).....?

Shady Yes, I'm sure he can't wait to start. 3).....?

Ramy For two reasons. Firstly, because they pay him well. 4).....?

Shady Yes, you must be good with numbers to work in a bank!

Ramy He has friends in Damietta, too.

Shady 5).....?

Ramy Yes. He knows Damietta very well, too. Look. This is the title of his new job. It's very long .

Shady 6).....?

Ramy Yes . To paraphrase, it means that he is in charge of business accounts.

Answers

1. Wonderful news/That's fantastic
2. He is really looking forward to it.
3. Why didn't you want to work in a bank?
4. Secondly, because he is good with numbers.
5. Is that why he is working in Damietta?
6. Can you paraphrase that?

UNIT SEVEN

AGREEING WITH AN OPINION الموافقة علي الرأي

- I (completely) agree. أتفق تماما
- I couldn't agree more. لا أستطيع أن أتفق أكثر من ذلك.
- (Yes), you're quite right. نعم , أنت علي حق تماما
- I'd go along with that. أتفق مع هذا الرأي
- That's true. هذا صواب.

DISAGREEING WITH AN OPINION الاعتراض علي الرأي

- I (completely) disagree. أعترض (تماما).
- I don't agree. لا أتفق.
- I'm not (so) sure. لست متأكدا.
- That's (just) not true. هذا غير حقيقي

UNIT EIGHT

TALKING ABOUT ADVANTAGES AND DISADVANTAGES

الحديث عن المميزات و العيوب

- One negative / positive side is that أحد الجوانب السلبية / الايجابية هو
- What are the pros and cons? ما هي المميزات و العيوب؟
- A positive / negative side to that is الجانب الايجابي / السلبي لهذا الأمر هو.....
- What is the advantage / disadvantage of that? ما الميزة / العيب لهذا؟
- Another advantage / downside is that هناك ميزة / أثر سلبي و هو
- What is the benefit / downside of that? ما الفائدة / أثر سلبي لهذا؟

UNIT NINE

ASKING FOR FACTS

السؤال عن الحقائق

- Is that correct? هل هذا أمرا حقيقيا؟
 - I've heard that the ancient Egyptians had illnesses that were similar to ours today. Is that true?
- Can you tell us something about.....? هل من الممكن أن نخبرنا شيئا ما عن.....؟
 - Could you tell us something about what was eaten at this time?
- And is it true that? وهل هي حقيقة أن.....؟
 - And is it true / right that they did not eat much meat?
- Do you mean that? هل تقصد أن.....؟
 - Do you mean that only rich people ate meat?
- And do we know? و هل لنا أن نعرف.....؟
 - And do we know / can we tell if the ancient Egyptians had doctors?

- It is possible that من الممكن أن.....
- It is a well-known fact that الحقيقة المعروفة هي أن.....
- We can be confident that من الممكن أن نكون متأكدين من أن.....
- We can't be sure of this, but لا يمكن أن نكون متأكدين من ذلك , و لكن.....
- What is certain is that

PRACTICE TEST 3A

Finish the following dialogue:

Hazem and Imad are talking about revising

- Hazem** : I've heard that you always revise at night. 1).....?
- Imad** : Yes, that's right.
- Hazem** : 2).....?
- Imad** : One advantage is that it is much quieter at night.
- Hazem** : 3) It is quieter then . 4).....?
- Imad** : A negative side is that I feel tired the next day.
- Hazem** : Yes, I'm sure you feel tired. It's harder to remember things at night, isn't it?
- Imad** : 5)..... . I remember things better then.
- Hazem** : Well, we all have different ways to revise!
- Imad** : 6).....

Answers

1. Is that correct
2. What are the advantages to that
3. Yes You are quite right.
4. What is the downside to revising at night.
5. That's not true / I completely disagree.
6. I'd go along with that true /

PRACTICE TEST 3B

Finish the following dialogue:

Azza and Radwa are talking about space travel.

- Azza** I think that more money should be spent on exploring space.
- Radwa** Why? 1).....?
- Azza** One advantage is that we can learn more about the earth by learning about other planets.
- Radwa** I think that one day, everyone will travel to space.
- Azza** 2)..... . Not everyone will want to go to space.
- Radwa** Are there any disadvantages to space travel?
- Azza** 3).....
- Radwa** Yes, it is very expensive. However, I've heard that without space travel, we would not have a lot of the technology that we use every day. 4).....
- Azza** Yes, that's correct. A lot of the technology that we use was first used on spaceships.
- Radwa** 5) ?
- Azza** Yes . An example is sat-nav systems in people's cars. Satellites were first used to send information about spaceships.
- Radwa** My father's car has sat-nav. I think it's very useful.
- Azza** 6)..... . I think it's useful, too.

Answers

1. What are the advantages to that
2. I don't agree/I'm not sure
3. What is its negative side
4. I think some technology was first used in space.
5. Could you tell me something about this technology?
6. I couldn't agree more

UNIT TEN

ASKING AND ANSWERING PERSONAL QUESTIONS

السؤال و الرد علي الأسئلة الشخصية

* أثناء المقابلات الشخصية للوظائف , عادة ما يتم طرح هذه الأسئلة

- Do you have any work experience? هل لديك خبرات في مجال العمل؟
- What are your interests and hobbies? ما هي اهتماماتك و هواياتك؟
- Which exams have you passed? أي الاختبارات التي استطعت أن تجتازها؟
- Where are you from? من أين أنت؟
- Which skills have you got? أي المهارات لديك؟
- Where were you born and what's your nationality? أين وُلِدْت و ما هي جنسيتك؟

- Sami : 3)! Wasn't it dangerous?
 Tourist : No, I studied how to live in the desert before I came here.
 Sami : 4)?
 Tourist : Skills such as using the sun to find your way. 5)?
 Sami : I've got a lot of hobbies and interests. Sport is my favourite. I'm going to surf in the desert later.
 Tourist : 6)
 Sami : No, I'm not joking. Look. You can watch me surfing on my phone.

Answers

1. Don't worry, I won't drink it.
2. Where are you from?
3. That's amazing!
4. Which skills did you learn?
5. What are your hobbies and interests?
6. You must be joking?

UNIT THIRTEEN

MAKING SUGGESTIONS عمل الاقتراحات

- How about + -ing? ما رأيك في.....؟
- I'd say يمكنني القول أن.....
- If you ask me إذا سألتني عن رأيي ,.....
- Let's say يمكننا القول أن.....
- We could يمكننا أن.....
- What about + -ing? ما رأيك في.....؟

RESPONDING TO SUGGESTIONS الرد على الاقتراحات

- I'd go along with that. أتفق مع هذا الرأي
- I'm not sure about that. لست متأكداً من هذا الأمر
- Personally, I'd prefer شخصياً أفضل.....
- Sorry, I don't agree. آسف, لا أستطيع أن أتفق معك
- That's a good idea. إنها فكرة جيدة
- That's what I think. هذا ما أعتقد

Finish the following dialogue.

Munir is going with Wagdy to his grandfather's house.

- Munir : What did you promise your mother before we left?
 Wagdy : a)
 Munir : I'll help you tidy your grandfather's house. Where shall we start? b)
 Wagdy : c)? We can't tidy his bedroom as he usually sleeps at this time.
 Munir : OK. d)
 Wagdy : Yes, let's start in the kitchen. That's a good idea.

Answers

- a. I promised to tidy my grandfather's house when we visit him.
- b. We can start with his bedroom.
- c. What about the kitchen?
- d. Hurry up. / Let's go.

UNIT FOURTEEN

EXPRESSING NECESSITY التعبير عن الضرورة

- It's (probably) a good idea to ... ربما تكون فكرة جيدة أن.....
- You need ... أنت بحاجة إلي
- You (really) must ... حقاً , يجب عليك أن.....
- It's (really) important to / that we ... من المهم حقاً أن.....
- It's essential to / that you ... من الضروري أن.....
- You have to ... أنت مضطر إلي...

EXPRESSING LACK OF NECESSITY التعبير عن غياب الضرورة

- You don't need ... لست بحاجة إلي
- You don't have to ... أنت غير مضطر أن.....
- I don't think it's necessary to ... لا أعتقد أن هناك ضرورة لأن.....

Finish the following dialogue.

Amira is helping her younger sister Mona to pack for their holiday.

- Mona : Do I need to take my passport to the airport when we go to Greece?
 Amira : a) Passports are very important.
 Mona : What about an English dictionary?

GIVING INSTRUCTIONS

إعطاء تعليمات

* عند إعطاء تعليمات لعمل شيء ما , نستخدم عبارات معينة لترتيب هذه التعليمات

- First of all,.....
- Then,.....

في بادئ الأمر
ثم

- At this point,.....
- Finally,.....

في هذه المرحلة
في النهاية

Example: How to plant a tree.

- 1 First of all, dig a hole where you want to plant the tree. The hole must be deep and wide enough for the roots of your tree.
- 2 At this point, it's a good idea to put fertilizer into the hole.
- 3 When you put the tree into the hole, make sure that the roots are opened out.
- 4 Now fill the hole. It is important to press the soil down hard with your foot.
- 5 Then, using a hammer, put a strong wooden stick next to the tree.
- 6 Finally, tie the tree to the stick.

UNIT SEVENTEEN

PERSUADING

الإقناع

- Are you sure you can't ...?
- Can't I persuade you to ...?
- I really think you should ...
- Why don't you ...?
- Please ...
- Surely the best thing to do is to ...

هل أنت متأكد أنك لا تستطيع أن.....؟
أليس بوسعك أن أقنعك أن.....؟
أعتقد حقا أنه يجب عليك أن.....
لماذا لا.....؟
من فضلك.....
بالتأكيد, أفضل شيء تفعله هو أن.....

UNIT EIGHTEEN

ASKING FOR AN EXPLANATION

طلب التفسير

- Can you explain why ...?
- Do you know how ...?
- I'd like to know how ...
- Why is it that ...?

هل تستطيع أن تفسر لماذا.....؟
هل تعرف كيف.....؟
أنا أود أن أعرف كيف.....
لماذا.....؟

GIVING AN EXPLANATION

إعطاء تفسير

- Let me explain.
- I'll try and explain.
- Here's what happens
- What happens is ...

اسمح لي أن أفسر.....
سأحاول أن أفسر.....
إليك ما يحدث.....
ما يحدث هو أن.....

PRACTICE TEST 6A

Finish the following dialogue:

Samir is talking to Nabil about his new television.

- Samir** : 1).....? My new TV is different to the TV we had before and I can't turn it on.
- Nabil** : 2) . It's the same as my TV at home. 3)
- Samir** : The remote control? Yes, it's here. OK, it's working now. Can you explain why it says it is looking for channels?
- Nabil** : 4) The first time your turn it on, it downloads the channels that you need.
- Samir** : Look, there's a film channel. Shall we watch a film?
- Nabil** : I'm not sure. What time does it finish?
- Samir** : It finishes at seven o'clock. 5)
- Nabil** : Sorry. 6) I told my mother I'd be home at six.

Answers

1. Do you know how to turn on this new television
2. I'll try and explain
3. First of all, do you have the remote control
4. Here's what happens
5. Why don't you stay and watch it
6. I really think I should go home

PRACTICE TEST 6B

Finish the following dialogue:

Ashraf and Wael are waiting at a bus stop.

- Ashraf** : I've got to be in the centre of Cairo in an hour. Where's the bus? It's late!
Wael : 1)? The underground is very fast.
Ashraf : But I'm meeting my friend at a bus stop in the centre.
Wael : 2)? Then you can walk from the underground station to the bus stop in the centre.
Ashraf : Perhaps you're right. I've not used the underground before. Do you know how to buy a ticket?
Wael : 3) Here's what happens.
 4)
Ashraf : OK. What do I do after I've bought a ticket from the ticket office?
Wael : 5)
Ashraf : Is it easy to put the ticket into the machine?
Wael : Yes, it is. Then the gates open and you can walk onto the platform to wait for the train.
Ashraf : 6)? I don't want to go on my own.
Wael : Yes, OK. I'll come with you. Then I can show you what to do.

Answers

1. Why don't you take the underground train
2. Surely the best thing to do is to take the underground
3. I'll try and explain
4. First of all, buy a ticket from the ticket office.
5. Then, put your ticket into the machine.
6. Can't I persuade you to come with me

4- مواقف لغوية متنوعة

Thanking

- Thanks.
- Thank you so much.
- Thanks for your help. / Thanks for helping me.
- I'm really grateful.
- I can't thank you enough.
- Thanks a lot.
- Thanks a million!
- I really appreciate it.
- That's so kind of you.
- I owe you one.

Reply

- You're welcome.
- Don't mention it.
- Anytime.
- It was the least I could do.
- No problem.
- My pleasure.
- Glad to help.

Apologizing

- I'm sorry that...
- It's my fault.
- I should have...
- **(formal)** I apologize for... [ex. the delay]
- (I was so late yesterday)...
- (= I am taking responsibility for the problem)
- (ex. called you and told you I'd be late)

Reply

- That's OK.
- Don't worry about it.
- No problem.
- I forgive you.

Ending a Conversation Politely

- It was nice chatting with you.
- Anyway, I should get going.
- Well, it's getting late.
- **(formal)** Sorry, but I'm afraid I need to...

Phrases for Telephone Calls

- Hi, this is (Hady).
- **(informal)** Is (Hady) there?
- He's not here. Would you like to leave a message?
- **(informal)** Hang on a second.
- Could you ask him to call me back?
- **(formal)** May I speak with, please?
- I'm calling about...
- **(formal)** One moment, please.
- Thanks for calling.

Asking for Information

- Can you tell me...?
- Could you tell me...?

- I'd like to know...
- Do you have any idea...?
- I was wondering...
(telephone)
- Do you know...
- I don't suppose you (would) know...?
- I'm calling to find out... *(use this phrase on the telephone)*

Saying "I don't know"

- I have no idea / clue.
- I'm not really sure.
- I can't help you there.
- I've been wondering that, too.

Asking for Someone's Opinion

- What do you think about...?
- What's your opinion of...?
- How do you feel about...?
- What are your views on...?

Giving Your Opinion

- In my opinion...
- Personally, I think/believe...
- The way I see it...
- I'd say...
- If you ask me...
- From my point of view...

Justifying your opinions

- Personally, I (don't) think ...because
- In my opinion, I (don't) feel... because
- It would be better to... as
- Let's (not ...)(because
- I would definitely (not)... because
- I (don't) feel that it's important to... as

Phrases for Agreeing

- Exactly.
- That's so true.
- I agree 100%
- That's exactly what I think. / That's exactly how I feel.
- I suppose so. *(for weak agreement – you agree, but reluctantly)*
- Absolutely.
- That's for sure.
- I couldn't agree with you more.

Phrases for Disagreeing

- I don't think so.
- I'm not so sure about that.
- Not necessarily.
- **(very informal)** No way!
- I'm afraid I don't agree.
- That's not how I see it.
- Yes, but... [say your opinion]
- **(very strong)** I totally disagree.

Reply

- Congratulations!
- How wonderful!
- I'm so happy for you!
- That's great!
- Awesome!

Reply

- That's terrible.
- I'm sorry for your loss.
- I'm so sorry to hear that.
- (Use this only if someone has died)*

Phrases for Invitations

- Are you free... (Saturday night)?
- **(formal)** Would you like to... [join me for dinner?]
- Are you doing anything... (Saturday night)?

Reply

- I'd love to!
- Maybe another time.
- I'd love to, but I have another commitment.
- Sounds great!
- I don't think I can.

Making & Respond to an Offer

- **(more formal)** Would you like a drink?
- Can I get you something to eat?
- Help yourself to.....(some tea)
- Would you care for some..(tea)
- **(informal)** Do you want some water?
- What can I get you?
- Please have some....(tea)...
- Can I get you a /anything

Accepting something that's offered

- Yes ,please.
- Thank you very much.

- That would be very nice.
- That'd be great, thanks.
- I'd like some... , please.

Declining something that's offered

- I'm all right / I'm fine, thank you.
- Not this time, thanks.
- No, thanks. I'm OK.
- No, thanks.
- I'm not sure I could ,thank you

Making a Suggestion

- How about... (trying something new)?
- Maybe we should... (do more research].
- Have you thought about...
- Why don't you... (talk to your boss)?
- I'd recommend... (going to the doctor).
- (buying a new computer)?

Asking for Clarification

- Pardon?
- Would you mind repeating that?
- What do you mean?
- I'm not sure I follow you.
- Could you explain... ?
- (if you didn't hear or understand what the person said)
- (asking for more information)
- (= I don't understand)

Asking for Help

- I need a little help.
- Could you help me out?
- Could you give me a hand? (usually used for physical tasks)
- Could you do me a favor?
- Could you spare a couple of minutes?

Polite Request

- Could you please... (turn off the lights)?
- **(informal)** Can you... (pass me the chicken)?
- **(more formal)** Would you mind... (opening the window)?
- I'd appreciate it if you could... (wash the dishes).

Interrupting Someone

- Sorry to interrupt, but...
- Sorry – I just want to say that...
- Excuse me – could I talk to you for a minute?
- May I have a word?

Complaining

- I'm not happy about this.
- I'm not very satisfied with... (this product / this situation)
- I can't stand it when... (the internet is slow)
- I'm sorry, but this is unacceptable.

Phrases for Shopping

- Do you have... ?
- I'm looking for...
- Can I try (the shirt) on?
- Do you take credit cards?
- Where can I find... ?
- How much is this?
- I'll take it!
- I'd like to return/exchange this.

Excuses for Being Late

- Sorry I'm late.
- My alarm didn't go off.
- The bus was late.
- I couldn't find a parking spot.
- I overslept. (= I slept longer than I should have)
- I had to wait ages for a bus. (ages = a very long time)
- The traffic was terrible.
- I got lost coming here.

Saying Someone is Wrong

- I'm afraid that's not quite right.
- No, you've got it wrong.
- I'm afraid you're mistaken.
- No, that's all wrong.

Avoid Answering a Question

- No comment.
- I'm sorry, that's personal.
- It's none of your business.
- I'm not at liberty to say. (= I don't have permission to give the information)
- Wait and see. (= you will discover the answer later)
- Let me get back to you. (= I will give you the answer later)
- I'm sorry, that's confidential.
- I'd rather not talk about it.
- Mind your own business.

Telling Someone to Wait

- Could you give me a minute?
- Hold on...

- Hang on a second / Just a second.
- Let me see/think...

Expressing Certainty & Probability

- I'm absolutely sure.
- I have no doubt that...
- I'm a hundred percent certain.
- I'm convinced that...
- I seriously doubt it.
- I don't think so.
- Probably not.
- It's not very likely.
- That'll never happen.
- I'd be very surprised if that happened.

Expressing a preference

- I'd much rather... (do) than... (do something else)
- I don't find..... half as interesting as
- I'd prefer to) ...do
- I think... is much more interesting than .
- I like better than

Making recommendations

- You mustn't miss the.....
- You must go to the.....
- You've got to... (do).....
- You'll love the
- I wouldn't recommend the.....
- You definitely wouldn't enjoy going to the.....

Asking for advice

- What do you think I should do?
- What would you advise me to do?
- What would you do (if you were in my situation)?

Giving advice

- I think you should.....
- You could.....
- Why don't you.....
- If I were you, I'd
- Have you triedv.ing

Asking for permission

- Can I..... / May I....., please.
- Do you mind if I.....
- Any chance I could.....
- I wonder / I was wondering if I could.....
- Would it be possible for me to.....
- Do you have any objection if I.....
- Would it bother you if I.....

Giving permission

- Of course
- By all means
- Certainly
- Sure
- Go ahead
- Why not?
- Yes, that's OK / fine
- You're welcome to.....
- Please feel free to....
- Please don't hesitate to.....

Refusing permission

- I'm afraid you can't
- I'm afraid that's out of the question
- I'm afraid not. I'm sorry it's not possible...

Persuading

- But don't you agree that.
- Yes, but I'm sure you'd agree that
- Don't you think that
- Personally, I think that
- It seems to me that.
- From my point of view

Talking About Future Plans

- I'm going to...
- I'm planning to...
- I hope to...
- I'd like to...
- I might... / I may...
- I'm thinking about...

Talking about Likes

- I love... (soccer)
- I'm really into... (soccer)
- I live for... (soccer)
- (soccer] is my thing.
- I'm crazy about... (soccer)

Talking about Dislikes

- I'm not a huge fan of... (modern art)
- (Modern art) isn't my cup of tea.
- I don't really care for... (modern art)
- I'm not into... (modern art)
- I can't stand... (modern art) (*this phrase expresses strong dislike*)

Phrases for Asking/Talking about Jobs

- Where do you work?
- What do you do? / What do you do for a living?
- I work at... (Microsoft)
- I'm a/an... (accountant)
- I'm unemployed. / I'm between jobs at the moment.
- I'm a stay-at-home mom/dad.
- I'm looking for work.
- I'm a freelance... (writer/designer/etc)
- I run my own business.
- I'm retired.

Ways to Ask for Clarification

- Pardon? *(if you didn't hear or understand what the person said)*
- Would you mind repeating that? - Could you explain... ?
- What do you mean? *(asking for more information)*
- I'm not sure I follow you. *(= I don't understand)*

Checking if the Other Person Understands You

- Is that clear? - Does that make sense?
- Do you know what I mean? - Are you with me so far?
- Do you understand what I'm saying?
- Are you with me so far? *(often used in the middle of a long explanation or instructions)*
- Is that clear? *(often used after giving orders, or expressing disapproval or another negative attitude)*

Saying Something is Easy & Difficult

- It's a piece of cake. - Anyone can do it.
- It's hard. - It's a bit tricky.
- It's really tough. - It's not a walk in the park.
- It's very demanding. *(= it takes a lot of time and energy)*

Phrases for Shopping

- Do you have... ? - Where can I find... ?
- I'm just browsing. *(browsing = looking casually)*
- I'm looking for... - How much is this?
- Is this on sale?
- Can I try it on? *(use this to ask if you can put on clothing to see if it's the right size)*
- I'll take it! - Do you take credit cards?
- I'd like to return/exchange this.

Phrases You'll Hear in the Airport

- Do you have any bags to check?
- Would you like a window seat or an aisle seat? *(aisle = corridor)*
- Here's your boarding pass. *(boarding pass = the paper that permits you to enter the plane)*
- Your flight leaves from gate 15. - Your seat number is 8F.
- Flight 800 is now boarding. *(boarding = passengers can enter the plane)*
- Your flight has been delayed. - Your flight has been cancelled.
- This is the final call for flight 800. - What is the purpose of your trip?

Ways to Talk About Price

- It cost a fortune. - It cost an arm and a leg.
- That's a rip-off. *(= overpriced; far more expensive than it should be)*
- I can't afford it. *(= I don't have enough money to buy it)*
- That's a bit pricey. - That's quite reasonable. *(= it's a good price)*
- It's 20% off. *(= there's a 20% discount)* - It was a real bargain.
- That's a good deal. *(= a good value for the amount of money)*
- It was dirt cheap. *(= extremely inexpensive)*

Ways to Avoid Answering a Question

- No comment.
- I'm not at liberty to say. *(= I don't have permission to give the information)*
- Wait and see. *(= you will discover the answer later)*
- Let me get back to you. *(= I will give you the answer later)*
- I'm sorry, that's confidential. - I'm sorry, that's personal.
- I'd rather not talk about it. - It's none of your business.
- Mind your own business. - Why do you want to know?

Phrases for Disappointment

- What a pity! - What a shame.
- That's too bad. - It was a real letdown.
- Bummer. = How disappointing. - It didn't live up to my expectations.

5- COMMON EXPRESSIONS IN DIFFERENT PLACES

تعبيرات شائعة في أماكن مختلفة

Railway station:

محطة السكة الحديد

- Can I help you?
- Single or Return?
- First or second class?
- How much is it?
- Have a nice journey?

Doctor's / Clinic

- What's up/ What's wrong with you?
- What's the matter?
- Let me examine you.
- Do you smoke?
- How do you feel?
- You need to / should...

Restaurant

- Can I help you,?
- What would you like to have?
- May I take your order sir?
- Are you ready to order sir?
- How do you like your meal sir?
- What would you like to begin with?
- What about the dessert?

Hotels

- Can I help you?
- Single or double?
- How much is it per night?
- How long will you stay?
- Can I have your passport?

Shopping

- May/ Can I help you?
- What colour/ size?
- Does it fit you?
- Do you have the same in (black)?
- How much is it?
- Can I try it on?
- How would you like to pay..?

Library

- Can I help you?
- Please, I'd like to join the library.
- Is there anything I can do to help?
- Where can I find...?
- Be quiet./ Don't make a noise.

Check in desk (airport)

- Passport and tickets, please?
- Do you have any luggage with you?
- Window or aisle seat?
- Have a pleasant flight
- Here is your boarding card.

Customs

- Have you got anything to declare?
- Can I open your bag?
- Are you ready for inspection sir?
- May I have a look at your bags?

Bank

- Can I help you sir?
- Please, fill in this form.
- I'd like to change some money.
- Cash or travelers' cheques شيكات سياحية

- Yes, I'd like to book a ticket to..
-, please.
-, please.
-, pounds, please.
- Thanks, a lot.

عيادة الطبيب

- I have a pain in ...(my chest).....
- I suffer from (a headache / flu / sore throat /.....)
- Yes, about 30 cigarettes a day
- I feel unwell, I sometimes ...(vomit).....
- Ok, sir,/ Is it serious , doctor?

المطعم

- Yes, I'd like to have.....
- I'd like to have
- Yes, I'd like
- Yes, I'd like
- well done/ fried / grilled / boiled.
- Meat soup.
- Ice cream, please

الفندق

- Yes, I'd like to book a room.
- Single, please.
- It is (300 pounds) per night.
- I will stay for (three nights)
- Yes, Here you are.

التسوق

- Yes, I'd like to buy
- I like مقاس / لون
- No, can I have another one?
- Yes, sir. Here you are.
- It is pounds.
- It is loose / long / short / tight.
- By credit card.

المكتبة

- I'm looking for a book in
- Of course you must fill in this form.
- Yes, I'd like to borrow this book, please.
- It's on that shelf.
- Ok, sir. I'm sorry.

مكتب استقبال - مكتب تسجيل

- Here you are.
- Yes, one suitcase and a large bag.
- A window seat, please.
- Thank you
- Thanks a lot sir.

الجمارك

- Yes, sir, I have got these two bags
- Certainty.
- Yes, go ahead
- Well, go ahead.

البنك

- I'd like change these dollars.
- Ok, sir.
- Ok sir.
- Cash, please

5- نماذج لمحادثة ملقاة

1- Finish the following dialogue:

Manal and her mother are talking about her plans after finishing secondary school

Mother : I see you are studying hard this year. Which college do you want to join
Manal : 1) There are many colleges I might choose from.
Mother : 2)
Manal : You are right, mum. The marks I will get this year will be important.
But don't worry. 3)
Mother : I can see this. You're doing far better this year than the last year.
4)?
Manal : Of course not. I don't want to waste my time going for private courses. I prefer to study by myself.
Mother : 5)?
Manal : Physics the easiest one, but Arabic is a bit difficult.
Mother : 6)?
Manal : He does his best with us all . He's helping us a lot.
Mother : Good luck with your studies, Manal.
Manal : Thanks a lot, mum.

Answers

1. Actually, I haven't decided yet.
2. Your marks this year are of great importance.
3. I'm doing my best.
4. Why don't you go for private courses?
5. Which subject is the easiest?
6. Why don't you ask for the teacher's help?

2- Finish the following dialogue:

A reporter is interviewing Mohammed Salah.

Journalist : Thank you for accepting to have this interview, Salah
Salah : You're welcome. 1)?
Journalist : The questions will be mostly about the last match with Arsenal.
2)?
Salah : I didn't expect they would score two goals at the end of the match.
Journalist : 3)?
Salah : That will be with Chelsea. I hope we will be able to make up for our loss.
Journalist : 4)?
Salah : That's not true. None of my team's players was selfish. We played as a team.
Journalist : 5)?
Salah : As for me, I recommend no changes. The same players should play the next match.
Journalist : Thank you Mr Ahmed for this short interview. 6) I wish
Salah : Thanks a lot. I promise we will play well to win the League this year.

Answers

1. What will your questions be about?
2. What do you think of this game?
3. What about your next match?
4. Do you think some players in your team play for themselves?
5. Which changes can make a difference in the next match?
6. you good luck.

3- Finish the following dialogue:

Maher is phoning Kamal, but his secretary, Nehad replies

Maher : Hello, May I speak to Mr. Kamal, please?
Nehad : 1)?
Maher : This is Maher Mohammed.
Nehad : Mr. Kamal has just stepped out to run an errand.
Maher : 2)?
Nehad : He hasn't gone very far. I'd say in about 30 minutes.
Maher : Okay then maybe I will try calling him again in a while.
Nehad : 3)?
Maher : Of course, and I'd like you to give him a message for me if you don't mind.
Nehad : 4) Just let me get a pen and paper. Go ahead.
Maher : Well, we are supposed to have a project meeting on Wednesday.

Nehad : Yes I remember that Mr. Kamal put it in the schedule for 2 pm at the Hilton Hotel.
Maher : Yes, but 5) because I will be travelling.
Nehad : Ok I understand. 6)
Maher : Perfect. Thank you so much.

Answers

- 1. May I have your name please?
- 2. When will he be back?
- 3. Shall I tell him that you've called?
- 4. I don't mind at all.
- 5. I have to cancel it.
- 6. I'll tell him when he is back.

4- Finish the following dialogue between Maha and a salesman in a clothes shop.

Salesman : Can I help you?
Maha : Yes, 1).....
Salesman : I'm sorry, the manager is not available now. 2)?
Maha : 3)
Salesman : A complaint. About what?
Maha : 4)
Salesman : What's wrong with it?
Maha : It shrank after I had washed it.
Salesman : No problem, madam. 5)
Maha : But I don't want another dress. I want my money back.
Salesman : OK. 6)
Maha : Thank you. Here's the receipt.

Answers

- 1. I wish to meet the manager, please.
- 2. Is there something wrong?
- 3. I've got a complaint.
- 4. about the dress I bought from this shop yesterday.
- 5. You can have another one.
- 6. but you must have the receipt.

5- Finish the following dialogue:

Amal is having an interview for a job.

Interviewer : Be seated, please 1)?
Amal : No, this is my second time to apply for a job as a receptionist.
Interviewer : Why do you choose this job?
Amal : 2)
Interviewer : 3)?
Amal : I speak English and French well.
Interviewer : Have you got any experience?
Amal : Of course. 4)
Interviewer : What skills do you have?
Amal : 5)
Interviewer : 6)?
Amal : I think I will take 3000 pounds a month.

Answers

- 1. Is it your first time to apply for this kind of job?
- 2. I've always dreamt of it because I enjoy meeting new people and talk to them.
- 3. well, what languages can you speak?
- 4. I have worked in a big for about five years as a secretary.
- 5. I very good with different computer programs
- 6. How much do you expect to get working for us?

6- Finish the following dialogue:

It is Tamer's birthday, Maher wants to give him a present but he does not have enough money. He wants to borrow some from his elder brother, Rami.

Maher : Hello, Rami. Would you mind doing me a favour?
Rami : What is it Nader ?
Maher : I'm just wondering 1).....?
Rami : Five hundred pounds! That seems a lot. What for?
Maher : 2).....
Rami : But dad gave you ten pounds last week, 3).....?
Maher : Yes, but I spent them all.

Interviewer : That's fine. Did your school play a role in your success?
Eman : 2)?
Interviewer : 3)?
Eman : My school teachers are qualified and experienced.
Interviewer : How many hours did you use to study a day?
Eman : 4)?
Interviewer : 5)?
Eman : Oh! yes. Private lessons are necessary to understand the lessons.
Interviewer : 6)?
Eman : I wish I could join the faculty of Arts and become a professor.
Interviewer : I wish your all dreams would come true.
Eman : It's been a pleasure.

Answers

1. What is the most important key to success? 2. Yes, of course.
3. What do you think of your school teachers?
4. About six hours. 5. What about private lessons?.
6. Which faculty do you want to join?

10- Finish the following dialogue:

Asmaa is asking Amany about her plans for the summer holiday:

Asmaa : Hello, Amany. What are you going to do this summer holiday?
Amany : 1)?
Asmaa : Sharm Elsheikh? What a wonderful place.2).....?
Amany : With my family. 3)?
Asmaa : I wish I could, but I can't. 4)?
Amany : Sick? Since when?
Asmaa : Since last week. The doctors said he must have an operation.
Amany : 5)?
Asmaa : Thank you very much for your sincere wish, and have a happy holiday.
Amany : 6)

Answers

1. I intend to visit Sharm Elsheikh 2. With whom are you going?
3. Would you like to come with us? 4. my grandfather is so sick.
5. I hope he gets better soon. 6. thanks

11- Finish the following dialogue between a husband and his wife

Sami : I believe I can't afford over L.E 4000 a month for living expenses.
Eman : 1)?
Sami : I know it's not enough, but there's nothing more I can do about it.
Eman : 2)?
Sami : Oh! I don't think it is easy to find a job nowadays.
Eman : Try again: We need more money.
Sami : Don't you think you're wasteful?
Eman : 3).....?
Sami : You are always spending too much on desserts.
Eman : You too spend too much on smoking. 4).....?
Sami : I've tried more than once but I couldn't.
Eman : 5)?
Sami : Great idea, Setting up a new project can solve our problem, but
6).....?
Eman : I can sell some of my jewellery.
Sami : Thanks a million, my dear,

Answers

1. But that wouldn't be enough. 2. Then you must find a better-paid job.
3. How is that? 4. Won't you stop that bad habit?
5. What about setting up a project? 6. it will cost a lot of money.

12- Finish the following dialogue:

Tasneem and Taghreed are talking about studying science at university

Tasneem : Why do you want to study science at university?
Taghreed : 1)?
Tasneem : 2)?
Taghreed : I want to specialise in developing vaccines.
Tasneem : 3)?
Taghreed : I chose this mainly to save children from diseases
Tasneem : 4)?
Taghreed : Diabetes and cancers.
Tasneem : But 5)?
Taghreed : That is wrong. Doctors can only manage diabetes.
Tasneem : What do you mean by managing a disease?
Taghreed : Of course, 6).....?
Tasneem : I wish you could achieve your dreams.
Taghreed : Thanks,

Answers

1. It's because I want to be a scientist.
2. What are you going to specialize in?
3. What did you choose that for?
4. What are these diseases?.
5. doctors can cure diabetes.
6. It means the patient still has the disease, but we give them medicine to reduce its effects.

13- Finish the following dialogue between a father and his son about finding a job

Dad : Congratulations! Now that you've got your BA, 1)?
Son : I wish I could travel abroad for a job.
Dad : Why don't you 2).....?
Son : It's become difficult to find a job here nowadays.
Dad : How about starting a small business of your own?
Son : But I don't 3).....?
Dad : You can get a loan from the bank.
Son : 4).....?
Dad : Yes, I think so. Your cousin, Ahmed, got one from Cairo Bank last year.
Son : Ok. 5).....?
Dad : Good luck, my son.
Son : 6).....?

Answers

1. What are your plans?
2. get a job here?
3. have enough money for a business.
4. Do you think that can work?
5. I will take you advice and start a new business
6. thanks a lot, dad

14- Finish the following dialogue:

Karem is asking his teacher for advice on the best way to study English.

Karem : Good morning, sir. Can I ask you a few questions about how to study English?
Teacher : With pleasure. Go on!
Karem : 1).....?
Teacher : The first thing you should do to start studying English efficiently is to read simple texts.
Karem : 2).....?
Teacher : In this case, you will have to guess the meaning of the new vocabulary.
Karem : What if I can't guess their meaning?
Teacher : 3).....?
Karem : I can't do that. I've never used a dictionary.
Teacher : 4).....?
Karem : Yes, I have received it among the school books, but it's been on the shelf at home since then.
Teacher : 5).....?
Karem : Really! Thank you very much sir. I appreciate your offer to help me with it.
Teacher : 6).....?
Teacher : Don't worry. It won't take too long to be able to use it.

Answers

1. How do you think I should start?
2. What should I do if I meet new words?
3. You can use a dictionary
4. Don't you have one?
5. Well, I can teach you how to use it.
6. I hope it's not a difficult task./ I hope I can use it soon.

15- Finish the following dialogue:

Heidy and her husband Tamer are discussing where to spend their holiday.

- Heidy** : Where do you think we can spend our holiday?
Tamer : 1)?
Heidy : I don't have something specific in mind.
Tamer : Well, I'd like to go somewhere warm. 2)?
Heidy : As far as I'm concerned, the beach isn't a good choice.
Tamer : 3)?
Heidy : Let's go to Siwa.
Tamer : I don't agree. There isn't much entertainment or sites to visit.
Heidy : That's not true.
Tamer : 4)?
Heidy : It is a fantastic and magical place in addition the climate helps people with diseases.
Tamer : Ok, 5)
Heidy : I'm happy you've been persuaded.
Tamer : Let's arrange for a time and a date.
Heidy : 6)

Answers

1. Do you have something specific in mind?
2. Why don't we go to the beach.
3. What do you suggest?
4. What's special about Siwa?
5. You've persuaded me.
6. OK.! Certainly.! Sure./ Of course.

16- Finish the following dialogue:

Nada, a reporter, is asking a tourist, on her way back home about her visit to Egypt:

- Nada** : Hello, can I ask you a few questions?
Tourist : No problem.
Nada : 1).....?
Tourist : I'm Australian.
Nada : 2).....
Tourist : I've been here for a couple of weeks.
Nada : 3).....so far?
Tourist : So many places in Luxor and Aswan.
Nada : 4).....?
Tourist : Egyptian food is so delicious. I really like it.
Nada : 5).....?
Tourist : Yes, they are really kind and helpful people.
Nada : I hope 6).....?
Tourist : Sure, I will. Egypt is a beautiful country.

Answers

1. What nationality are you?
2. How long have you been in Egypt?
3. What places have you visited ...?
4. What do you think of the Egyptian food?
5. And people? are the Egyptians kind?
6. you will visit Egypt again, won't you?

17- Finish the following dialogue between an American tourist and a waiter at a restaurant:

- Waiter** : Can I help you, sir?
Tourist : I'd like to have dinner, please.
Waiter : We have different kinds of food. Which 1).....?
Tourist : I prefer Egyptian food.
Waiter : OK. 2).....?
Tourist : Kebab, green salad and rice.
Waiter : Would you like to have a cold drink?
Tourist : 3).....?
Waiter : After that, 4).....?
Tourist : Yes, Coffee, please.
Waiter : What about your sugar?

Tourist : 5).....
Waiter : 6).....?
Tourist : No, that's all. Thank you.

Answers

1. kind do you prefer?
2. What would you like to have, sir?
3. Yes, Pepsi with my meal, please.
4. would you like to have something?
5. Black. / With little sugar.
6. Anything else, sir?

18- Finish the following dialogue:

Doctor : Good morning! What's wrong with you?
Patient : 1)
Doctor : 2)
Patient : What does the thermometer read?
Doctor : Your pulse is a bit normal but the temperature is high.
Patient : 3) ?
Doctor : Don't worry, Take this medicine and you will be all right in a few days.
Patient : 4)
Doctor : Light food, some hot soup and fresh fruit.
Patient : 5)?
Doctor : Yes, Get a blood test done for diabetes, and come with it next week.
Patient : 6)?
Doctor : I recommend at least 10 days.
Patient : Thanks doctor.
Doctor : You are welcome.

Answers

1. I have been suffering from fever since yesterday.
2. Let me feel your pulse and check your temperature.
3. Is it serious?
4. What should I eat?
5. Should I get any tests done?
6. How long should I take the medicine?

19- Finish the following dialogue between a shop assistant and a young man who is searching for a pair of brown shoes:

Maged : Excuse me. I'm trying to find a pair of brown shoes.
Assistant : 1).....?
Maged : Size 44.
Assistant : Sorry, 2).....
Man : Do you expect to have this size next week?
Assistant : No, 3)..... But if you go to one of our branches, you may find it there.
Man : 4).....
Assistant : Our nearest branch is next to the post office.
Man : 5).....?
Assistant : No, It's a five-minute walk from here.
Man : Thank you so much.

Answers

1. What size do you want?
2. We don't have this particular size now.
3. I don't think so. / I am sorry.
4. OK. You may tell me where the nearest branch is, please.
5. Should I take a taxi?
6. It is not far from here.

20- Finish the following dialogue:

Amany's sister is in hospital. She is going to have a baby

Amany : You look cheerful today Ghada!
Ghada : 1)
Amany : That's really great news, 2)?
Ghada : Yes, it is.
Amany : At last you are going to be an aunt.
Ghada : Really, 3)
Amany : 4)?
Ghada : The doctor says she is going to have a baby girl.
Amany : Wow! That's wonderful!

Ghada : 5)?
 Amany : Yes, I love girls. I wish I could have a baby girl one day.
 Ghada : 6)?
 Amany : What a great idea! Let's go.

Answers

1. My sister Leila is going to have a baby.
2. isn't it?
3. I can't tell you how happy I am now.
4. What does the doctor say?
5. Do you love girls?
6. Why don't you come with me and visit her?

21- Finish the following dialogue:

Ibraheem is reserving a room at a hotel in Cairo.

Ibraheem : Excuse me 1).....?
Receptionist : Single or double?
Ibraheem : 2).....
Receptionist : 3).....?
Ibraheem : My name is Ebraheem Zaki.
Receptionist : May I see your ID, please, Mr. Zaki?
Ibraheem : Certainly. Here it is.
Receptionist : Thank you.
Ibraheem : 4).....?
Receptionist : 200 pounds, sir.
Ibraheem : Can I pay with credit card?
Receptionist : Sure. 5).....?
Ibraheem : VISA card.
Receptionist : Okay. You're in room 507. It's a single, spacious room.6).....?
Ibraheem : Yes, it sounds like everything I expected.
Receptionist : Here's your key, sir. If you need anything, just dial 0 on your room phone.

Answers

1. May I book a room, please?
2. single, please.
3. Could you tell me your name, sir?
4. How much is it?
5. What kind is your card?
6. Is it ok?

22- Finish the following dialogue:

Student : Can you tell me why it sometimes goes dark during the day?
Teacher : 1)
Student : Can you explain more?
Teacher : 2) It happened when the moon passes between the sun and the earth.
Student : The sun is the source of heat and light on the earth, isn't it?
Teacher : 3)
Student : Is it safe to look at the eclipse wearing sunglasses?
Teacher : 4)
Student : 5)?
Teacher : Because the sun sends out ultraviolet rays which are dangerous to our eyes and skin.
Student : How far can they affect us?
Teacher : 6)
Student : Thanks for this useful information.

Answers

1. It's because of the solar eclipse.
2. I will try and explain.
3. yes, it is.
4. I'm afraid it isn't.
5. What is the reason for this?
6. Our skin go darker and we may go blind.

23- Finish the following dialogue: between Ayman and Magdy about football matches:

Ayman : Did you watch the football match last night?
Magdy : 1).....
Ayman : 2).....
Magdy : So was I. I think I've never seen such an exciting match.
Ayman : 3).....?

Magdy : I think it will be next month.
Ayman : 4).....?
Magdy : In Cairo Stadium.
Ayman : 5).....
Magdy : So will I. I won't miss one like it for anything.
Ayman : We can go there together.
Magdy : 6).....

Answers

- | | |
|---|---|
| 1. Sure I did. | 2. I was really excited about our team. |
| 3. When is the next match? | 4. Where will it be played? |
| 5. I will definitely watch it at the stadium. | 6. Great idea. |

24- Finish the following dialogue:

Zeinab : What a wonderful Mobile! 1)?
Magda : I didn't buy it. It is a present
Zeinab : 2)?
Magda : My father presented it to me last week.
Zeinab : 3)?
Magda : It was my birthday.
Zeinab : 4)
Magda : Thank you very much.
Zeinab : 5)?
Magda : Yes, I did. It was fantastic.
Zeinab : 6)?
Magda : All my friends attended the party and gave me presents.

Answers

- | | |
|-----------------------------------|-----------------------------|
| 1. When did you buy it? | 2. Who presented it to you? |
| 3. What was the occasion? | 4. Oh! Happy birthday. |
| 5. Did you give a birthday party? | 6. Who attended the party? |

25- Finish the following dialogue:

Ghada wants to borrow Magda's storybook.

Ghada : You know I'm fond of reading 1)?
Magda : Certainly. When 2)
Ghada : Ok, 3)?
Magda : Two or three days. I'm a fast reader, you know.
Ghada : I know you are, and 4) I can read it all in a day.
Magda : I don't think you can. Do you know 5)?
Ghada : 300 pages, maybe.
Magda : No, It is 420. Too long, 6)?
Ghada : It really is. However, it won't take me long to read.

Answers

- | | |
|--|------------------------|
| 1. Can I borrow / Can you lend me your storybook? | |
| 2. I finish I have finished it, I'll lend it to you. | |
| 3. how long will it take you to read? | 4. so am I / I'm, too. |
| 5. how many pages it is / contains. | 6. Isn't it? |